

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 7 SEPTEMBER 2017 FROM 9AM IN THE C J BOND ROOM,
CLINICAL EDUCATION CENTRE, LEICESTER ROYAL INFIRMARY**

Public meeting commences at 9am

AGENDA

***** Please take the papers as read *****

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	APOLOGIES AND WELCOME	-	Chairman	
	To receive apologies for absence.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			-
	Minutes of the 3 August 2017 Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	MATTERS ARISING			
	Action log from the Trust Board meeting. <i>For approval</i>	B	Chairman	9am – 9.05am
5.	CHAIRMAN'S MONTHLY REPORT SEPTEMBER 2017 <i>for discussion</i>	C	Chairman	9.05am – 9.10am
6.	CHIEF EXECUTIVE'S MONTHLY REPORT SEPTEMBER 2017 <i>for discussion</i>	D	Chief Executive	9.10am – 9.20am
7.	KEY ISSUES FOR DECISION/DISCUSSION			
7.1	PATIENT STORY – SERIOUS UNTOWARD INCIDENT <i>for discussion and assurance</i>	E (to follow)	Chief Nurse	9.20am – 9.40am
7.2	PATIENT AND PUBLIC INVOLVEMENT – QUARTERLY UPDATE <i>for discussion and assurance</i>	F	Director of Communications, Integration and Engagement	9.40am – 9.50am
7.3	EAST MIDLANDS CONGENITAL HEART CENTRE UPDATE <i>for discussion and assurance</i>	G	Director of Communications, Integration and Engagement/Chief Executive	9.50am – 10am
7.4	EMERGENCY CARE/ORGANISATION OF CARE UPDATE <i>for discussion and assurance</i>	H (to follow)	Interim Chief Operating Officer	10am – 10.15am
7.5	NURSING AND MIDWIFERY ESTABLISHMENT REVIEW <i>for discussion and assurance</i>	I	Chief Nurse	10.15am – 10.25am
<i>5 minute comfort break</i>				

8.	RISK MANAGEMENT AND GOVERNANCE			
8.1	INTEGRATED RISK REPORT INCLUDING BOARD ASSURANCE FRAMEWORK <i>for discussion and assurance</i>	J	Medical Director	10.30am – 10.40am
8.2	ANNUAL BUSINESS CONTINUITY/OPERATIONAL RESILIENCE RETURN TO NHS ENGLAND <i>for discussion and approval</i>	K	Interim Chief Operating Officer	10.40am – 10.50am
8.3	TRUST BOARD AND BOARD COMMITTEE GOVERNANCE <i>for assurance and discussion</i>	L	Director of Corporate and Legal Affairs	10.50am – 11am
9.	LLR STP AND UHL RECONFIGURATION			11am – 11.15am
9.1	LLR STP AND UHL RECONFIGURATION PROGRAMME <i>for assurance and discussion</i>	M	Chief Financial Officer/Director of Communications, Integration and Engagement	
9.2	DEVELOPMENT OF AN LLR ACCOUNTABLE CARE SYSTEM <i>for assurance and discussion</i>	N	Chief Executive	
10.	QUALITY AND PERFORMANCE			
10.1	QUALITY ASSURANCE COMMITTEE (QAC) To receive the summary of the issues considered at the 31 August 2017 meeting for information. Formal minutes of that meeting will be submitted to the 5 October 2017 Trust Board.	O (to follow)	QAC Non-Executive Director Chair	11.15am – 11.20am
10.2	INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the summary of the issues considered at the 31 August 2017 meeting for information. Formal minutes of that meeting will be submitted to the 7 September 2017 Trust Board.	P	IFPIC Non-Executive Director Chair	11.20am – 11.25am
10.3	FINANCIAL PERFORMANCE – JULY 2017 <i>for discussion and assurance</i>	Q	Chief Financial Officer	11.25am – 11.35am
11.	REPORTS FROM BOARD COMMITTEES			11.35am – 11.40am
11.1	QUALITY ASSURANCE COMMITTEE (QAC) To receive the 27 July 2017 QAC Minutes, noting that any recommendations were approved through the meeting summary presented to the 3 August 2017 Trust Board.	R1	QAC Non-Executive Director Chair	
11.2	INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the 27 July 2017 IFPIC Minutes, noting that any recommendations were approved through the meeting summary presented to the 3 August 2017 Trust Board.	R2	IFPIC Non-Executive Director Chair	
12.	CORPORATE TRUSTEE BUSINESS			
12.1	CHARITABLE FUNDS COMMITTEE (CFC) To receive the 3 August 2017 CFC Minutes for noting and endorsement of any recommendations.	S	CFC Non-Executive Director Chair	11.40am – 11.45am
13.	TRUST BOARD BULLETIN – SEPTEMBER 2017	T	-	-
14.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING	-	Chairman	11.45am – 11.50am
15.	ANY OTHER BUSINESS	-	Chairman	11.50am – 11.55am
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16.	DATE OF NEXT MEETING			-
	The next Trust Board meeting will be held on Thursday 5 October 2017 from 9am in Rooms A & B, Education Centre, Leicester General Hospital.		Chairman	-
17.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 18-28).			-
18.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
19.	CONFIDENTIAL MINUTES To receive the confidential Minutes of the 3 August 2017 and extraordinary 25 July 2017 Trust Board meetings. <i>for approval</i>	U1 & U2	Chairman	-
20.	MATTERS ARISING Confidential action log from the Trust Board. <i>for approval</i>	V	Chairman	11.55am – 12noon
21.	REPORTS FROM THE CHIEF EXECUTIVE	W & W1	Chief Executive	12noon – 12.20pm
22.	REPORTS FROM THE CHIEF FINANCIAL OFFICER	X1 – X3	Chief Financial Officer	12.20pm – 12.40pm
23.	JOINT REPORT FROM THE DIRECTOR OF WORKFORCE AND ORGANISATIONAL DEVELOPMENT AND THE CHIEF FINANCIAL OFFICER	verbal	Director of Workforce and Organisational Development/ Chief Financial Officer	12.40pm – 12.50pm
24.	REPORT FROM THE MEDICAL DIRECTOR	Y	Medical Director	12.50pm – 12.55pm
25.	REPORTS FROM BOARD COMMITTEES			12.55pm – 1pm
25.1	QUALITY ASSURANCE COMMITTEE (QAC) To receive the confidential summary of the 31 August 2017 QAC (formal Minutes to be submitted to the 5 October 2017 Trust Board).	Z1 (to follow)	QAC Non-Executive Director Chair	
25.2	INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the confidential 27 July 2017 IFPIC Minutes (noting that any recommendations were approved through the meeting summary presented to the 3 August 2017 Trust Board), and the confidential summary of the 31 August 2017 IFPIC (formal Minutes to be submitted to the 5 October 2017 Trust Board).	Z2 & Z3	IFPIC Non-Executive Director Chair	
26.	CORPORATE TRUSTEE BUSINESS			1pm – 1.05pm
26.1	CHARITABLE FUNDS COMMITTEE (CFC) To receive the confidential 3 August 2017 CFC Minutes, for noting and endorsement of any recommendations.	AA		
27.	CONFIDENTIAL TRUST BOARD BULLETIN	BB	-	-
28.	ANY OTHER BUSINESS	-	Chairman	-

Helen Stokes – Corporate and Committee Services Manager